



**September 2023 General Membership Meeting Agenda  
Wednesday, September 11, 2024 @ 9:30 am**

**DHSA General Board Meeting Agenda  
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**Board Members:** Katie O'Loughlin (Co-President), Suzie Showalter (Co-President), Larry Tamanini (Secretary), Nadia Burns (Co-Treasurer), Laura Steets (Co-Treasurer), Sarah Weidenauer (Co-VP, Staff Appreciation), Jo Prozzillo (Co-VP, Staff Appreciation), Marina Peele (VP, Fundraising), John Huber (Co-VP, Communications), Caitlin DenBleyker (Co-VP, Communications), Abby Lewis (Co-VP, Programs and Events), Gina Saxby (Co-VP, Programs and Events), Jenn Cuning (VP)

**Meeting Minutes**

Approval of August 2024 Executive Meeting Minutes **Suzie and Katie motioned to approve**

**Next Executive Board Meeting**

Proposed time is Friday, October 4 @ 9:30 AM **Yes**

**Principal's Update** (Kate Fantaskey & Heather Jacobson)

**Treasurer's Report** [Treasurers - Nadia Burns & Laura Steets]

- Budget was approved **One pending check as of 9/11/24**
- Budget spreadsheet was reformatted to a more streamlined design **Great Job**
- Teacher grant reimbursement submission form **needed** as Christine reports that requests are starting to come in **Reimbursement form is online and available**

**Communication** [Caitlin DenBleyker & John Huber]

- New monthly printable calendars going into Eagle Flyer
  - add Number Day and monthly HSA meeting to calendars **Looks great**
- Saveable/Shareable graphics going into Eagle Flyer
- Graphics Needed for upcoming events?
  - Dash for Doyle **Dash graphics look terrific**
  - Walk to School Day **10/2 will be coming out 9/26 or 9/27**
  - Dining for Doyle November **Giovanni's on State**
  - 6th Grade Pie Sale **11/25 ? still weighing options with conferences and dismissals**

**Fundraising** [Marina Peele - VP Fundraising]

- **Dash for Doyle**
  - \$25,000 Goal **\$3000 as of 9/26**
  - Updates on where we are and what needs to be done
  - Communication needs **EIN Numbers**

- **Pretzel Days**
  - Next early dismissal day is Monday, 9/30
  - What early dismissal days should be designated pretzel days moving forward
    - pre-order pretzels - discount? **FIRST PRETZEL DAY IS 12/4**
    - pre-order form for the year?
  
- **Dining for Doyle**
  - September- Friday, 9/13 @ honeygrow **\$87.85**
  - October TBD- looking at Sunday, 10/20 to coincide with Eagles Game **jersey mike maybe**
  - November- Thursday, 11/14 @ Giovanni's on State
  - Do we also want to try to do an Election Day option? (Tuesday, 11/5) **nope**
  - December- TBD **Maybe Barnes& Noble with Sean Curran**
  
- **Doyle Gear**
  - Switch/Add supplier to have updated designs? **Kustom Sportswear**

**Programs and Events** [Abby Lewis & Gina Saxby]

- **Back to School Picnic Was a success!!**
  - Food Trucks coming include Jules, Travelin' Hot Dog, Chickie's & Pete's, Goodnoe's
  - Ice cream cup or water ice cup option sold by HSA?
  - Facility form progress
  - COI progress and insurance documents
  - Any communications needs
  
- **Walk to School Day- Wednesday, October 2**
  - Need Coordinator **Abby- LT- Melissa palermo might help**
  - 6th grade Ambassadors chalk path and cheer on students that AM
  
- **Pumpkin Decorating Contest- Dates TBD Deadline friday 10/25**
  - 5 categories (GC to Evolution Candy - \$10 each - budget = \$50)
  - Maybe have some new categories - Traditional, Spooky/Scariest, Best Carved, Best Decorated/Painted, Movie Themed, Favorite Book Character, Doyle Spirit, Most Creative, Best Overall, Prettiest
  - Create Graphic design to place in Oct 2nd Eagle Flyer. **Flyer 9/30**
  - Need a staff committee to vote on the winners.
  - Submissions gathered using Google Form, all photos shared in a folder with Kate, winners announced in morning announcements, in Eagle Flyer and on FB page.
  
- **6th Grade Pie Sale- Date TBD**
  - Need coordinator- ideas? some interest and helpers
  - Need pie supplier- ideas? **Perkins**
  
- **Holiday Shoppe- Thursday, December 5 @ Time TBD**
  - Need coordinators **Abby**
  - Abby started talking to Peppermint Lane
  
- **Lower Grades Social- Saturday, February 1, 2025 is proposed time**
  - Grades K-3 **Katie**
  - Date is being held at the YMCA
  - Private event held after the Y is closed
  - Parent or guardian must attend, this is not a drop-off event

- **Upper Grades Movie Night- Date TBD**
  - Grades 4-6
  - At school or at County Theater as a private event
  - Parent of guardian must attend, this is not a drop-off event
  - Coordinator will be needed **still TBD**

**Staff Appreciation** [Jo Prozzillo & Sarah Weidenauer]

- **Update on Welcome Back Luncheon**
- **Upcoming Plans:**
  - October Treat
  - November Celebrate Education Week
  - November National Educational Support Professionals Day
  - December Luncheon
  - January Treat
  - Feb, Crossing Guard Appreciation Day
  - February Breakfast Treat
  - March Spring Break
  - April Spring Luncheon
  - Bus Driver - 9 drivers
  - May Staff Appreciation Week
  - June Teacher Retirement TBD

**Homeroom Parent Volunteers** [Jenn Caramenico]

- **Presentation to Homeroom Parents- Tuesday, September 24 6pm-8pm**
  - Expectations
  - Clearances and process of sending names to Christine
  - Halloween parties
  - Raffle baskets
  - Reimbursement for up to \$100 in expenses

**Yearbooks** [Coordinator: Jo Prozzillo]

- New Contract executed for 23-24 and 24-25 school years
- Student cost of yearbook - \$18.00 in 2023/2024- do we need to raise this?
- Email address is [doyleyrbk@gmail.com](mailto:doyleyrbk@gmail.com) - Event pictures and communications should be sent to this address.
- Deadline to order books: April Deadline
- Need square setup for this year's yearbook
- Communications needed
- Volunteer Needs: Do we need to find a new lead person for next year?

**Other Business**

**PHOTOS OF STUDENTS MUST BE CLEARED BECAUSE SOME PARENTS DO NOT WANT PICTURES OF THEIR CHILD IN THE YEARBOOK**